

## ***National EMS Safety Summit***

***Embassy Suites by Hilton- Denver Downtown Convention Center  
1420 Stout St., Denver, Colorado 80202  
Silverton Ballroom***

***August 29-31, 2018***

## ***Exhibitor/Vendor Overview***

### **General Information:**

For purposes of this document, exhibitors and vendors will be referred to as Exhibitors.

### **Location:**

Embassy Suites by Hilton- Denver Downtown Convention Center  
1420 Stout St.  
Denver, Colorado 80202  
303.592.1000

### **Welcome Reception:**

There will be a Welcome Reception on Wednesday, August 29, 2018 from 5:30-7:00pm outside the Silverton Ballroom.

### **Exhibit Hall:**

The Exhibitor agrees to abide by the move-in and move-out times as follows:

**Move in:** Tuesday, August 28, 2018. Exhibit hall will be open by noon.  
Exhibitors may also move in earlier if prior arrangements are made with Shirley Terry

**Move Out:** Friday, August 31, 2018, at 3:45 or with prior arrangements

The Summit is not responsible for damage from accident, theft or other such causes to Exhibitor's property. The Exhibitor is responsible for carrying any desired insurance at the Exhibitor's expense.

**Shipping and Handling:**

Exhibitors/Vendors must pay for their own shipping and handling. The conference will not make arrangements or handle expenses related to shipping and handling.

**Motorized Vehicles:**

Ambulances will be displayed in the designated space outside the front door of the hotel lobby. This is a covered space. The space is limited so reserve your space as quickly as possible. Space will be provided on a first come first served basis. No ambulances will be displayed inside the hotel.

**Hold Harmless Clause:**

The Exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of Exhibitor's activities on the hotel premises and will indemnify, defend and hold harmless the hotel, its owner and its management company, as well as their respective agents, servants and employees and MHRETAC and anyone associated with the MHRETAC from any and all such losses, damages and claims.

**Door Prizes:**

There will be a drawing for prizes at the end of the Summit on Friday. Please provide a gift for the drawing. The Exhibitor providing the prize and the winners will be announced. This is an additional way to get recognition from the participants. The Exhibit Coordinator will pick up the prizes from each exhibit.

**On-line Hotel Reservations:**

Reserve your hotel room by calling 303.592.1000 or online through the Embassy Suites by Hilton's link listed here:

[https://secure.hilton.com/en/hi/meetings/glm\\_learn\\_more.jhtml](https://secure.hilton.com/en/hi/meetings/glm_learn_more.jhtml)

The discounted rate is \$180++ per night. Be sure to check for any cancellation and early departure fees.

If you are calling in to reserve your hotel room, be sure to mention the National EMS Safety Summit room block. We appreciate the vendors supporting the conference and staying at the hotel where we have the room blocks for your convenience.

### **Parking:**

There is covered hotel parking available as well as parking lots around the hotel. Check for the current rates. Valet hotel parking is \$44 per night with in and out privileges.

### **Hotel Amenities:**

- ✓ Complimentary made-to-order breakfast from 6:30-9:30am weekdays
- ✓ Complimentary guest reception every night, serving beer, wine, liquor and soft drinks with hors d'oeuvres 5:30-7:30-pm
- ✓ Complimentary wireless internet throughout the hotel
- ✓ Environmentally Friendly Salt Water Pool
- ✓ 24-hour Fitness Center
- ✓ Restaurant
- ✓ Lounge
- ✓ 24 Hr. Room Service
- ✓ Business Center
- ✓ Smoke Free Hotel

Feel free to contact Shirley Terry with questions. Please return forms and checks to the address below:

Shirley Terry, BSN, RN  
Executive Director, Mile-High RETAC  
2352 South Juniper Way  
Lakewood, Colorado 80228  
Office: 303.722.6734  
Cell: 303.919.0719  
E-mail: [shirleyterry@comcast.net](mailto:shirleyterry@comcast.net)

